

## Career Opportunities

*Are you curious, inquisitive and always interested in learning something new? Boston MedTech Advisors is seeking an Analyst to work closely with our senior team to provide research and analysis support for projects related to marketing and business development, reimbursement and regulatory analysis.*

### **Job Summary**

The role of the Analyst is to provide editorial assistance, research, analysis and support for BMTA activities/projects related to market analysis, reimbursement, regulatory (FDA) and other areas associated with BMTA's business operations.

### **Summary of essential job functions**

1. Project research and analysis
  - a. Support team in conducting clinical research, apply quantitative and qualitative techniques to interpret and summarize data.
  - b. Synthesize data into comprehensive summaries and reports.
  - c. Support primary research, including identification of key opinion leaders, scheduling of interviews and related follow up activities.
2. Support other team members in creation of reports, presentations and FDA submissions.
3. Other duties, as assigned.

### **Minimum requirements**

1. Bachelor's degree in science or engineering
2. Course work or interest in health care, life sciences, business and/or market research/analysis
3. Up to 3 years work experience in related field

### **Abilities required**

Able to conduct secondary research with proven critical thinking, analytical, interpretative and problem-solving skills.

1. Demonstrated comprehension of medical/technical subject matter.
2. Excellent technical writing and editing skills, with ability to synthesize research findings.
3. Curious, inquisitive, strong work ethic
4. Detail oriented with strong organizational skills.
5. Excellent verbal and written communication skills.
6. Able to work independently and as part of a team.
7. Eager to learn, able to seek out and integrate constructive criticism.

8. Strong Microsoft Office literacy, with high degree of proficiency in Word, Excel and PowerPoint.
9. Occasional travel.

If interested, please submit a resume and cover letter to Andrea Nadai, Director of Operations at [anadai@bmtadvisors.com](mailto:anadai@bmtadvisors.com)

Posted: June 2017